



Annapolis Recreation & Parks Department
273 Hilltop Lane, Annapolis, MD 21403
410.263.7958 · www.annapolis.gov/recreation

Truxtun Park Authorized Release Form Extended Day

Your child's safety is a primary concern to us here at our Extended Day Program. Therefore, we ask that you return the below portion complete with all names of people authorized to pick up your child.

Your child will not be released to anyone whose name is not listed below unless prior notification is made. It is suggested that if anyone other than the parents are picking up the child/children, a note is given to the director. This will hopefully avoid any confusion that may otherwise occur.

Our **Late Pick-Up Policy** is as follows: For every minute past 5:30 p.m. there is a \$1.00 per minute late fee for pick up of your child. For example: If you arrive at the camp sight at 5:40 p.m., you will be assessed \$10.00 to be paid immediately to the staff who stayed with your child. If tardiness occurs on a regular basis, then a meeting will be required to see if our program satisfies your needs.

Child's Name: _____, _____
Last First

Mother's Name: _____ Day Phone: _____

Father's Name: _____ Day Phone: _____

Are both parents authorized to pick up child? YES NO (Please Circle)

Emergency Contact Person:

Name Phone Number

Names of Authorized Pick-up Persons and Phone Numbers (siblings, relatives, neighbors)

Parent's Signature _____ Date _____